

# Acknowledgments

The *Advanced Energy Design Guide for Small Retail Buildings* is the second in a series of anticipated Guides that will address many types of buildings. A huge debt of gratitude is extended to the authors of the first Guide on small office buildings because they paved the way and defined the basic structure, content, and format of the Guides as well as the procedures for the reporting and the reviews. Following in their footsteps has provided consistency among these two Guides in addition to being a tremendous time saver.

Continuity with the first Guide on small office buildings was further maintained because many of the same organizational partners were involved, as were several of the project committee members. ASHRAE was again the lead organization, with full support from the American Institute of Architects (AIA), the Illuminating Engineering Society of North America (IESNA), the U.S. Green Building Council (USGBC), and the U.S. Department of Energy (DOE). Individuals from each of these organizations were members of the Steering Committee. Under the leadership of 2002–2003 ASHRAE President Don Colliver, their contributions were significant in terms of the direction and oversight they provided to the ASHRAE Special Project 110 Committee (SP-110). Members on the project committee came from the partner organizations and ASHRAE Standing Standards Project Committee 90.1 (SSPC 90.1) and the ASHRAE Technical Committees on Building Environmental Impact and Sustainability (TC 2.8) and System Energy Utilization (TC 7.6). These members served not only on the project committee but also as liaisons to their respective organizations, and they coordinated the multiple technical reviews.

The best way to characterize the project committee members was their dedication and professionalism. Mr. Ron Jarnagin of the Pacific Northwest National Laboratory served as vice-chair. He was a valued asset since he had been the chair for the first Guide on small office buildings. His leadership experience was utilized to avoid previous challenges and provide smooth sailing. All of the project committee members sacrificed five full weekends for meetings, conducted three external reviews, responded to all of the remarks, participated in nine conference calls, identified many case studies, participated in monitoring focus groups, developed all of the recommendations, and prepared the accompanying text. This was accomplished within a time period of eight months, which has become the default length of an ASHRAE year for the development

of these Guides. All of the project committee members were highly motivated and skilled, which made my job as chair much easier. All I had to do was define the end goal and try to stay out of their way.

In addition to the voting members on the committee, there were many other individuals who contributed to the success of this Guide. The specific individuals and their contributions were: Paul Torcellini of the National Renewable Energy Laboratory for his technical expertise and multiple case study examples; Bing Liu of Pacific Northwest National Laboratory for the simulation runs and results; Bruce Hunn of ASHRAE Staff for his technical support, recording of the meeting notes, and serving as gracious host of all the meetings at ASHRAE Headquarters; Micki Geshwiler of ASHRAE Staff for taking the lead on the focus groups; Cindy Sheffield Michaels of ASHRAE Staff for editing and layout of the book; and John Hogan for his expertise on building envelopes. This Guide could not have been developed without their contributions.

As chair of the committee, I am very proud of the Guide that the project committee has developed, and each member can take pride in their individual contributions.

Merle McBride  
*SP-110 Chair*  
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